



February 1, 2023 HIGHCREST PTO EXECUTIVE BOARD MEETING MINUTES

- I. Call to Order: Called to Order – Jennifer Englehaupt at 9:20 am.**
- II. Minutes from November 2022 PTO Executive Board Meeting pending.
Motion to approve Executive Board Meeting Minutes from January 11, 2023 made.
Approve January 11, 2023 Executive Board Meeting Minutes will be posted online shortly.**
- III. Principal's Report - Kelly Jackson**
 - Students finished MAP testing - results will come out in the next few weeks, assessing the growth from fall to spring.
 - Discussion ensued as to possible Variety Show opening act of Trinity Irish dancers.
 - BMX Biker Matt Wilhelm scheduled for the spring.
 - Discussion ensued as to clubs at HMS and WJHS - with options coming in house during the school day at lunchtime. Very successful initiatives to bring clubs in house, specifically at lunch time led by teachers (currently 12-13 clubs during lunch). Some clubs are specifically for 5th grade, 6th grade or a combination of both 5th and 6th grade students. Clubs can be created at the suggestions of the students and their interests which is exciting for students as well as teachers.
 - Reminder: items are always needed in the Maker Space - recyclable materials, art materials.
 - Excited for the Spelling Bee for students fifth through eighth grade!
 - On February 2, there will be the first Fourth to Fifth Grade Transition webinar. Stay tuned for more information as to early summer (June) HMS Hangouts and one HMS Hangout in August. Due to HMS construction, morning orientation for fifth graders will occur on the first day of school.
 - On Wednesday February 8 at 11 am, there will be a parent education seminar as to Executive Functioning.
- IV. Teachers' Report - Maayan Sloan**
 - Thank you to the PTO for funding the Chinese language section's celebration of the Year of the Rabbit, including crafts and Chinese snacks.
 - February 3 marks the beginning of the skating unit in PE - a very popular unit in which students learn how to roller skate.
 - Thank you to the PTO for funding the incredibly successful MSI Field Trips.
 - Broadcast update: students will be working with a HMS parent/ NBC news anchor to understand broadcasting.
 - Discussion ensued as to potential new projects and programming for students and coordination of support for New Families

V. President's Report – presented by Jennifer Englehaupt

- The Wilmette Theatre's January 27 movie sold out with 110 tickets!
- Jennifer Englehaupt is working on the 2023-2024 Slate - please pass on names and ideas of interested individuals to her.
- Budget Meeting for next year's budget to be scheduled.
- Spiritwear Meeting to be scheduled as well.

VI. COMMITTEE REPORTS

Ways and Means: Casey Brown

- Spiritwear update: survey on logos will be sent to students; discussion ensued as to potential spring launch, its timeline and legacy inventory.
- Possible printing event on site for Spiritwear at June HMS Hangout.
- iGNITE contributions are on track - moving toward the goal! Thank you to all parents for your generous contributions to fund enrichment for your students.
- Birthday Books' sales continue.

Enrichment: Rebecca Freeborn

- Thanks to the PTO for the extremely successful Museum of Science and Industry field trips. Very exciting to have field trips again for our students.
- Thanks to the PTO for the Mr. Freeze in-school programming event.
- BMX Biker is confirmed for the spring.
- Discussion ensued as to potential additional programming - perhaps 6th Grade trip to MSI? More details to come.

Special Events: Elizabeth Jensen

- Spring Party - the Beach Bash - is scheduled for May 12 with a May 19 rain date.
- Will follow up to determine if the Parent Connections Party (combined HMS and WJHS parent party) may occur in late winter / spring.

Communications: Johanna Toppenberg (verbal report provided by J. Englehaupt)

- Spring Clubs' communication plan continues.

Community Services: Carrie Phillips

- More information re: Yearbook. Jostens website is live. Do not wait to order your student's yearbooks. Order today!! Over 340 yearbooks ordered to date.
- Valentine's Day breakfast for teachers and staff being planned with coffee, bagels and pastries.

Student Programs: Dan Magestro (verbal report provided by J. Englehaupt)

- Intermediate debate sold out within an hour; 4 spots remain in Intro Debate
- Boys' Volleyball 18 spots sold out immediately; begins February 13.
- School Store - Hawks Hut - Jennifer Engelhaupt noted that sales continue to be steady..

- Variety Show - March 17 show date confirmed; rehearsal schedule to come; Irish dancers to possibly be a part of the show
- Reading Challenge - Matt Aho will be the contact with a spring roll out.

VII. Treasurer's Report – Patrick Parmentier

- Updated financials will be provided within the week electronically to executive board members.
- Transition from PayPal on the A-Z app completed

VIII. Adjournment 10:10 am

UPCOMING DATES:

- March 1 - 9:15 am Exec Meeting in HMS Conference Room
- April 5 - 9:15 am Exec Meeting in HMS Conference Room
- May 3 - 9:15 am Exec Meeting in HMS Conference Room
- June 7 - 11:30 am Exec Meeting and Final Celebration - Evanston Golf Club