



November 9, 2022 HIGHCREST PTO EXECUTIVE BOARD MEETING MINUTES

- I. **Call to Order: Called to Order – Megan Gemp at 9:17 am.**
- II. **Motion to Approve Minutes from October 12, 2022 PTO Executive Board Meeting made, seconded and unanimously approved.** Minutes will be posted to the HMS PTO website shortly.
- III. **Principal's Report - Kelly Jackson**
 - Not available to report at this meeting
- IV. **Teachers' Report - Becky Kross**
 - Becky Kross out; Maayan Sloane will be taking over the position and reporting.
 - CLC Room - students have begun cooking (specifically Native American bread) and have begun exploring the scientific method (experimenting with Mentos and Diet Coke) and a mini science fair.
 - The Highcrest Spelling Bee is coming up - December 4 and 5.
- V. **President's Report – Megan Gemp**
 - Huge thank you to the Freaky Friday team (Elizabeth Jensen and the entire committee) for a spooky and successful Freaky Friday!
 - Huge thank you to the Book Fair Team - another great success
 - Reminder that the Wilmette Theatre date is January 27 and is an early release date
 - Discussion ensued as to staff holiday gifts and verification of staff count
 - Discussion ensued as to Exec Board holiday gathering - dates and times available
- VI. **COMMITTEE REPORTS**

Ways and Means: Casey Brown

- iGNITE donations continue - 89 percent of the goal!
- Donations for Birthday Books are steady.
- Book Fair was quite successful with \$12K plus in sales and the successful addition of a food truck; \$3100 cash will be presented to the Library. Thanks to all of the volunteers who made the Book Fair such a success
- Spirit wear discussion ensued and an update was given - HumanKind will be the vendor beginning in the spring

Enrichment: Rebecca Freeborn

- Two assemblies for the sixth graders occurred on 10.31
- Recap of the Joey Finerhyme event

- Nothing new to report on the Outdoor classroom
- Author visit organized by Matt Aho was successful.
- Note that foreign languages have \$250 stipend per teacher
- Nothing more planned until January 2023 with Museum of Science and Industry and Mr. Freeze events

Special Events: Elizabeth Jensen

- Freaky Friday had a huge student turnout with beautiful weather. Special thanks to all of the volunteers for their time and effort with Freaky Friday. As with any event, the committee assessed what was successful and what can be improved for next year (clean up, spooky forest adjustments made)
- Discussion ensued as to Parent Connections Party for both HMS and WJHS - more info TBD and Spring Party (formerly Aloha Spring)

Communications: Johanna Toppenberg (per Megan Gemp)

- Website continues to be updated. If you notice errors, please contact Communications.
- Continuing communications plan for the teacher holiday fund and iGNITE

Community Services: Carrie Phillips

- 206 yearbooks ordered to date. The order link is live and available. Will provide communications entry to order yearbooks.
- Meals will be provided for teachers and staff for upcoming Parent Teacher Conference days.

Student Programs: Dan Magestro (verbal report provided by Megan Gemp)

- After school clubs are moving forward with 3 new coordinators coming on board. Chess, debate, Skyline, High 5 and Yearbook all planning for winter sessions.
- Successful launch to girls' volleyball!
- March 17 show date confirmed for Variety Show - working on rehearsal schedule.
- Matt Aho will be the contact for the Spring Reading Challenge
- Nothing to report on student council
- Recap of MADD (Make a Difference Day)

President Elect Report: Jennifer Engelhaupt

- Discussion ensued as to Hawk Hut - products, pricing, and moving the location

VII. Treasurer's Report – Patrick Parmentier

- Updated financials were provided as well as the updated budget.

VIII. Adjournment at approximately 10:34 am.

UPCOMING DATES:

- December 12 - 7:30 pm Exec Holiday Get Together - TBD
- January 11 - 9:15 am Exec Meeting in HMS Conference Room
- February 1 - 9:15 am Exec Meeting in HMS Conference Room
- March 1 - 9:15 am Exec Meeting in HMS Conference Room

- April 5 - 9:15 am Exec Meeting in HMS Conference Room
- May 3 - 9:15 am Exec Meeting in HMS Conference Room
- June 7 - 9:15 am Exec Meeting and Final Celebration at Evanston Golf Club