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SEPTEMBER 1, 2021 HIGHCREST PTO EXECUTIVE BOARD MEETING MINUTES

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**I. Call to Order: Called to Order – Megan Gemp at 9:15 am**

**II. No minutes available from 2021-2022 upon which to vote**

**III. Principal's Report - Kelly Jackson**

- Highlights: Updated PTO on increased social emotional learning programs and teacher/staff training in light of the pandemic
- Updated dress code survey will be coming (dress code must be reasonable and enforceable)
- Keep your eyes open for information for monthly parent learning events and for Curriculum Night

**IV. Teacher Liaison Report - Becky Kross**

- No report given

**V. President's Report – Megan Gemp**

- Welcome and thank you to all new Executive Board members.
- Still recruiting for the following positions: President Elect, Environmental Awareness (perhaps coordinating HMS' waste and composting and TREX initiatives) and 5th Grade Yearbook Coordinator (who will transition to 6th Grade Yearbook Coordinator).
- Good turnout for Back to School Coffee; thanks to all who attended and participated!
- Park district is taking over some of the after school clubs/opportunities at HMS. Keep your eyes out for Park District communications and sign ups.
- School supply orders decreased from last year but still an option for families to easily purchase school supply kits delivered to the school.
- HMS Merchandise is on sale - show your Hawk pride!
- Enthusiastic student interest in Skyline productions.
- PTO will be investigating PTO insurance coverage.
- Outdoor Classroom continues to be used by students but its maintenance will not be a PTO expense going forward.

**VI. Committee Reports:**

**Ways & Means**

- iGNITE contributions continue to come in with approximately \$20K contributed by parents to date for student enrichment.
- Birthday Books is up and running with initial contributions.
- Virtual Book Fair scheduled for October 4-10.
- Spirit wear sales are live!

### **Enrichment**

- Virtual Yes You Can Assembly scheduled for September 2.
- Other potential upcoming enrichment activities include: Night Sky Viewing and Heller Nature Center Field Trips for 6th Graders; BMX Biker for 5th Graders; Enrichment activities are TBD at this point.

### **Special Events**

- Looking forward to 5th Grade Connections, a team building outdoor afternoon for 5th Graders with parent volunteers, on September 2.
- FREAKY FRIDAY IS ON! October 22 from 5-6:30 pm. Outdoor activities, photo booths, DJ, Kona Ice with more details to follow as the committee is hard at work.
- Potential Parent Connections Party TBD

### **Communications**

- Reminder that Communications Request Forms for postings in the Scoop/Blast are due by Wednesday.
- The website is constantly updated so keep an eye out for new activities and new info.
- A to Z has become Membership Toolkit; check out the new app and update your info!

### **Community Services**

- Great turnout for Newcomers Event - thanks to all who participated and organized!
- School supplies: while there was a decrease in sales, school supplies is still a valuable service provided to families to eliminate having to purchase school supplies at a big box store. School supplies is yearly evaluated and is purely voluntary for families to purchase their students' supplies.

### **Student Programs**

- **After School Clubs**  
Discussion as to High Five Choir and all after school programming.
- **School Store**  
School store opening is TBD. No firm date as of yet.
- **Yearbook**  
Mrs. Espinoza is running Yearbook this year.
- **Destination Imagination Liaison**  
TBD
- **Reading Challenges Club Leader**  
TBD
- **Student Council**  
Discussion as to staff / teacher running student council this year.
- **Community Service**  
Picture Day is 9.22  
No room parents this year for Highcrest.
- **Variety Show:**  
Discussion as to potential May date and space reservations needed.

### **VII. Treasurer's Report – Patrick Parmentier**

- Account Balance Summary as of August 31, 2021 was provided and detailed to Executive Board Members. 2021-2022 Budget was provided.

### **VIII. Adjournment: 10:45 am**

**UPCOMING DATES:**

**10/6/2021 9:15 am Executive Board Meeting - Tent**

**11/3/2021 9:15 am Executive Board Meeting - Tent?**

**12/1/2021 7:30 pm Executive Board Holiday Get Together - TBD**

**1/5/2022 9:15 am Executive Board Meeting - Zoom?**

**2/2/2022 9:15 am Executive Board Meeting - Zoom?**

**3/2/2022 9:15 am Executive Board Meeting - Zoom or Tent?**

**4/6/2022 9:15 am Executive Board Meeting - Tent**

**5/4/2022 9:15 am Executive Board Meeting - Tent**

**6/1/2022 9:15 am Executive Board Meeting - Tent**